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## TOWN OF NEWFANE

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### RESOLUTION #25-2026 OF THE TOWN BOARD, TOWN OF NEWFANE, NY

#### RESOLUTION AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSALS FOR COMPREHENSIVE PLAN UPDATE SERVICES

**WHEREAS**, the Town of Newfane has received a New York State Department of State Smart Growth Community Planning Grant for the purpose of updating the Town's Comprehensive Plan; and

**WHEREAS**, the Town's existing Comprehensive Plan is approximately 28 years old, and the Town seeks to update the Plan in order to reflect current community conditions, planning objectives, smart growth principles, housing needs, agricultural preservation goals, infrastructure concerns, waterfront and tourism considerations, environmental concerns, and future development priorities; and

**WHEREAS**, pursuant to Town Law § 272-a and the requirements of the DOS grant contract, the Town seeks to retain a qualified planning consultant to assist the Town with preparation of an updated Comprehensive Plan in accordance with the requirements of the grant program and applicable state laws and regulations; and

**WHEREAS**, the Town Board has reviewed the proposed Request for Proposals ("RFP") for Comprehensive Plan Update Consulting Services, which establishes a proposal submission deadline of June 11, 2026; and

**WHEREAS**, the Town Board finds that the issuance of the RFP is in the best interests of the Town and is necessary to advance the goals of the Smart Growth Community Planning program; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Newfane hereby approves the issuance of the Request for Proposals for Comprehensive Plan Update Consulting Services substantially in the form presented to the Town Board; and be it further

**RESOLVED**, that the Town Clerk is hereby authorized and directed to publish and distribute the Notice of Request for Proposals in the Town’s official newspaper and to distribute the Request for Proposals by such other means as deemed appropriate; and be it further

**RESOLVED**, that proposals shall be due on or before June 11, 2026, as specified in the Request for Proposals; and be it further

**RESOLVED**, that the Town Supervisor and Town Clerk are authorized to take all further actions necessary and appropriate to implement this Resolution.

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By Order of the Town Board  
Town of Newfane, Niagara County, New York  
Adopted this \_\_\_\_ day of \_\_\_\_\_, 2026

<b>Town Board Member</b>	<b>Vote</b>	
_____ Supervisor John Syracuse	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay
_____ Councilman Paul Conrad	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay
_____ Councilman Robert Horanburg	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay
_____ Councilwoman Jessica Reinhardt	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay
_____ Councilman Peter Robinson	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay